GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

III&C Department –Integration of all Port related services with Single Desk Portal & Implementation of EoDB in SMARTPORT services – Introduction of Transparency and Accountability - Notification – Orders - Issued.

INDUSTRIES, INFRASTRUCTURE, INVESTMENT & COMMERCE DEPARTMENT

G.O.Ms.No.91 Dated: 25/10/2019

Read:

e-file no. INC02-21021/282/2019-EODB,SDP SEC - DIRINDS (Computer no. 967370) of the Director of Ports, AP, Kakinada.

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ORDER:

The Director of Ports, Kakinada in the reference read above has informed that as a part of implementing Ease of Doing Business Reforms in trade and export promotion in ports, the port related services are to be brought under online through SMARTPORT, tracked through SDP and to be covered under PSDGA to bring Transparency, Accountability and Corruption free environment.

2. The following deficiencies have been observed in the online services:

i. Invoice is being raised by the Department manually for Estimation of the Fee.
ii. Services don't follow Standard Operating procedure .
iii. Service processes don't have defined timelines and hence there is a delay in customer service

3. The following deficiencies have been observed in the offline system in addition to the deficiencies in the online system: -

i.Process flow for certain services hasn't defined properly.
ii.User has to physically visit the Department for submission of the Application for services which are in the offline mode.
iii.Manual Intervention for related activities like the Status Tracking, Payment of Fee through DD, Submission of Short fall Documents etc.

4. The Director of Ports, AP, Kakinada has requested the Government that the following online services be tracked through the SDP and be covered under the PSDGA to ensure that the hassle free, transparent, accountable and speedy service delivery in the port services to augment the trade & export promotion in the state.(as per annexure-1)

I.AAN - Requesting Entry of Vessel into Indian Waters.
II. CDF - Furnishing Cargo Declaration.
III.AN - Requesting Berthing/Bearing Number.
IV.EC – Request for Entry Certificate of Vessel.
V.HC - Request for health certificate.
VI.IE - Furnish Import/Export parameters.
VII.RO – Request for Requisition out clearance.

VIII.CC - Request for final clearance certificate.
IX.Request for Clearance Amendments.
X.Vessel Departure Information - Request for departure clearance.
XI.Gate pass – Men - Request for gate passes.
XII.Gate pass – Vehicles - Request for gate pass.

5. The Director of Ports, AP, Kakinada has further requested that the following important services to be brought into the online through SMARTPORT to enhance the Ease of Doing Business in trade & export, to be tracked through the SDP and covered under the PSDGA.(as per annexure-2)

I.Registration/Renewal for Agency/Firm.
II.Payment of Offshore Support vessels charges.
III.Payments for drawl of sea water, Pipeline charges.
IV.Annual Land Lease registration within Port premises.
V.Renewal of Annual Land Lease within Port premises.
VI.Monthly Lease registration of land within Port premises
VII.Long Lease land registration within Port premises.
VIII.Certificate of survey (Inland vessel Certification)
IX.Form IV Registration. (Inland vessel Registration).
X.Barge Registration/Renewal/Change of Ownership.
XI.Berthing & Bar Channel fee. (Monthly collection fee).
XII.Fishing Harbor permission.
XIII.Payment of Drinking water Charges.

6. Government after careful examination of the matter hereby accord approval to Director of Ports, Andhra Pradesh, Kakinada for providing the important port services as mentioned in the Annexure-I and II to be brought online, only through SMARTPORT (including PPP Ports) to enhance the Ease of Doing Business in trade & export, to be tracked through the SDP and covered under the PSDGA, for all the Ports and Port related infrastructure. The PPP Ports shall define the SLAs on the lines of these prepared for Kakinada Anchorage Port as in Annexure-I & II.

7. The DoP, Kakinada and the Director of Industries shall take necessary action further action in the matter.

(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)

RAJAT BHARGAVA
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Director of Ports, GoAP, Kakinada
Copy to
The OSD to Chief Secretary to Government
The PS to Prl. Advisor to CM
The PS to Prl. Secy to ITC Department
(SF/SC file)

// FORWARD:: BY ORDER//

SECTION OFFICER

ANNEXURE – 1

(G.O.Ms.No91, III&C (Ports) Department Dated:25.10.2019)
Services Implemented in online, for Kakinada Anchorage Port
(Integration of SDP & EODB action points need to implement)

Proposed SLA'S for Port operations									
S.No	**Services**	**Case Worker**	**Duration**	**Approver**	**Duration**	**1st Appellate**	**Duration**	**2nd Appellate**	**Total Duration**
ONLINE SERVICES									
Pre-Arrival									
1	Advance Arrival Notice (AAN)	P7	1Day	SUPDT	1 Day	HCS	1 day	PO	3 Days before arrival
2	Cargo Declaration Form (CDF)	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
3	Arrival Notice (AN)	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
Entry									
4	Entry Certificate (EC)	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
5	Health Certificate (HC)	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour		5 Hours
Anchorage									
6	Import/Exports (IE)	P3	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
7	Requisition Out (RO)	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
Pre-Departure									
8	Clearance Certificate (CC)	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
9	Clearance Amendments (if any)	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
Departure									
10	Vessel Departure Information	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
Gate Pass Management System									
11	Men	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours
12	Vehicle	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO	5 Hours

RAJAT BHARGAVA
PRINCIPAL SECRETARY TO GOVERNMENT

SECTION OFFICER

ANNEXURE – 2

(G.O.Ms.No.91, III&C (Ports) Department Dated:25.10.2019)

Services shall Implement online

(Integration of SDP & EODB action points need to implement)

S.No	Services	Case Worker	Duration	Approver	Duration	1st Appellate	Duration	2nd Appellate	Duration		Duration		Duration		Duration		Duration				Total Duration
13	**Firm Registrations/Renewals**	P7	2 Days	SUPDT	1 Day	HCS	1 Day	PO	1 Day	DOP											5 Days
14	Offshore Support Vessel	P7	2 Hour	SUPDT	2 Hour	HCS	1 Hour	PO													5 Hours
15	Payment of drawl of sea water, pipeline charges	PC	1 Days	HCS	4 Day	PO															5 Days
16	Annual Lease registration	PC Annual Lease	2 Days	HCS	1 Days	PO	1 Days	SE/EE/DYEE	2 Days	AE	3 Days	DYE/EE/SE	7 Days	DOP OFFICE	1 Day	PO/PC	Customer				17 Days
17	Renewal of Annual Lease	PC	2 Days	HCS	1 Day	PO	7 Days	DOP Office	-	-	1 Day	PO/PC	-	-			Customer				11 Days
18	Monthly Lease registration/renewal	PC GTS	2 Days	HCS	1 Day	PO															3 Days
19	Long Lease registration	PC Long Lease	2 Days	HCS	1 Day	PO	1 Day	SE/EE/DYEE	2 Days	AE	2 Days	DYE/EE/SE	1 Day	PO	5 Day	DOP OFFICE	21 Days	GOVT	5 Days	DOP/PO/PC	41 Days
20	Certificate of Survey for Inland vessels	PC	2 Days	S/CS	7Days	PC	3 Days	PO	1 Day	PO	2 Days	DOP									15 Days
21	Registrations of Inland vessel	PC	2 Days	PO	1 Day	PO	2 Days	DOP													5 Days
22	Barge Registration/Renewal/Change of	PC Registration	3 Days	HCS	1 Day	PO	1 Day	HCS	1 Day	PO											6 Days

	Ownership																				
23	Berthing & Bar Channel Fee	PC Registration	1day	PC Registration				HCS		PO											1 Day
24	Fishing Habour Permissions	PC Fishing Habour	1day	PC Fishing Habour				HCS		PO											1 Day
25	Payment of Drinking Water Charges	PC GTS	2hours	PC GTS				HCS		PO											2 Hours

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